

AFNAN SAIDUZZAMAN SIDDIQUI

ACADEMIC QUALIFICATIONS & LANGUAGES

Mediator Accreditation Course	Singapore Mediation Centre, Singapore	2015
Legal Practice Course (LPC)	BPP University College, UK	2012
LL. B (Hons.) Law with Politics	University of Buckingham, UK	2011
Legislative Drafting & Arbitration proceedings	Cardiff University	2009
Masters in Business Administration	Hamdard University, Karachi	2007
BS (Hons.) BI	Hamdard University, Karachi	2005
HSSC (Pre. Medical)	Army Public, Daud Pota Road, Karachi	2001
Class 5 till O'Levels	Bahria College, Islamabad	2000
Early Schooling till class 5	St. Michael's Convent School, Karachi	1992
Language Skill	Urdu, Persian (Farsi), English	

PROFESSIONAL WORK EXPERIENCE

National Centre for Dispute Resolution (NCDR formerly KCDR), Pakistan [At present]
Chief Operating Officer & Principal Trainer

- Managing the organisation and coordinating the Board meetings and Annual General Meeting to provide a vision for the organisation and to carry the legacy forward after the sad demise of the Late Governor Sindh, Former Chief Justice (R) Saiduzzaman Siddiqui (**Founding President, NCDR**) and also preparing foreign proposals for USAID and ICC for donations regarding the promotion of ADR in Pakistan.
- Conduct training programs for mediators, arbitrators and conciliators.
- Case note preparation for the consideration of the Judges relating to cases which can be forwarded to NCDR from High Court and District Courts
- Part of the team that helped draft the Alternate Dispute Resolution Act 2017, which was originally drafted under the supervision of Justice (R) Siddiqui, by NCDR as Mediation Bill 2014

*The main areas of practice that I was involved in during my time period at the law firms included but was not limited to; *Aviation, Power Projects, Urban Restructuring, Foreign Investment Induction, Mergers and Acquisition, Conveyancing, Corporate, Banking and Finance, Commercial Transactions, Insurance Claims, Company winding-up litigation, Public Procurement Rules, Foreign Exchange Regulatory Rules of the SB, Clinical negligence, Winding up proceedings, immigration laws, conveyancing, trademark and copyright disputes, Admiralty & Maritime Law and Alternative Dispute Resolution (Arbitration).*

Orr, Dignam & Co., Advocates (Law Firm)

[September 2015 – January 2017]

Senior Associate, Litigation and Corporate Department

- As part of a team in a Legal 500 commercial law firm my prime responsibilities include drafting and reviewing of finance and security documents for various national and international banks, vetting and drafting of property documents, branch banking terms and conditions, tenancy agreements, partnership agreements, memorandum and articles of association and structuring of the standard documentation for various banks;
- Rendering advice and legal opinions to both local and multinational clients in various areas of law and practice including, banking and finance, corporate, commercial as well as regulatory advice relating to the Central Bank and the Securities and Exchange Commission of Pakistan;
- Recorded evidence and corresponded with the parties participating in the Arbitration between a local gem mining company and a Chinese company, had given an Award which was decreed in the High Court.
- Team leader in the firm's legal audit team and as such responsible for conducting legal audit of all finance, security and property documentation for the firm's retainer and non-retainer based banks, portfolio of which included both corporate and consumer clients of the banks;

- Responsible for the completion of transfer of properties for various clients in relation to mortgage finance as well as individual clients;
- In the capacity of a Senior Associate, I am also responsible for overseeing administrative tasks, which has enabled me to lead teams of associate advocates for audits and supervision of assignments of the junior associates both in drafting, reviewing and rendering of opinions. Also, responsible for interviewing and hiring of junior associate advocates and also in charge for short-listing, interviewing and training candidates in relation to the firm's internship programme;
- Advised Hub Power Company Limited on the acquisition of a hydel power project in Pakistan, Laraib Energy Ltd, which included the preparation of an extensive and detailed due diligence report covering all aspects of the target company, including share purchase and shareholder's agreements, concession and project documents, material agreements and technical contracts (including regulatory approvals and permissions) and finance and security documents of senior lenders to the project;
- Drafting a range of legal opinions on aviation matters, including opinions for Boeing, AirBus, Cathay Pacific regarding the damaged cargo, insurance claims and the acceptability of different agreements in Pakistan for entities such by PIAC, CAA and General Electric.

LMA | Ebrahim Hossain (formerly Liaquat Merchant Associates)

[December 2012 - April 2015]

Associate, Corporate Department and Litigation Department

- Drafted and reviewed finance documents, as well as, all ancillary documentation in respect of standard documentation for various categories of loans and advances such as term finance, working capital finance, auto-lease finance of NIB Bank Limited. The matters required extensive application of banking expertise and knowledge to ensure that the documentation met the regulations and directives of the State Bank of Pakistan.
- Drafted and reviewed security documents pertaining, inter alia, to mortgage, hypothecation, pledge, set-off, guarantees and indemnities.
- Member of the LMA team which rendered legal advice and facilitated Sui Southern Gas Company Limited ("SSGC") in the discussions leading to the finalization of an LNG (liquefied natural gas) Operation and Services Agreement. Rendered legal advice to SSGC on the commercial, corporate and regulatory aspects of the LNG Operation and Services Agreement, which are consistent with international power projects and international best practices. Offered comprehensive legal opinions on specific and general queries raised by SSGC in relation to the procurement laws of Pakistan.
- LMA team member in carrying out due diligence of an asset management company having numerous open and closed ended funds and preparing a detailed report covering its corporate and legal status, licenses, immovable properties, pending litigation, material contracts and regulatory approvals.
- Prepared opinions on various corporate and other civil law matters including incorporation of companies, rendering advice on setting up of new companies (with both local and international shareholders), regulatory advice for both local as well foreign clients, property and inheritance law matters and foreign exchange regulations for a wide range of clients.
- Advised on, reviewed and drafted supply contracts, franchise agreements, dealership agreements, employment agreements, service agreements and software and hardware contracts for various banks and companies.
- Assisted the litigation team in numerous shipping cases being handled by LMA, including cases relating to Admiralty jurisdiction.
- Drafted suits, petitions, written statements, counter-affidavits, rejoinders, applications and notices in a wide range of practice areas. Assisted senior counsel during various legal proceedings at the banking courts in Karachi relating to recovery matters and insurance tribunals.
- Responsible for maintaining up-to-date case files which were being monitored and pleaded in Court either myself or by the senior counsel. Reviewing property documents, such as lease agreements, sale deed, relevant orders and certificate, as well as, reviewing security collaterals.
- Providing general and specific advice on property matters, including, advice on valid and legal title as well as the chain of title.
- Advising on applicable stamp duty with respect to the Sindh/Punjab Schedule to the Stamp Act.

- Notable clients I have dealt with directly during Arbitration and Litigation proceedings:

- A few out of many of the governmental and commercial clients with whom I have interacted with either for opinion writing, preparing merger schemes, agreement drafting and/or drafting of complaints or written statements on their behalf includes: WPP Communications, Bank Mandiri (Europe), National Bank of Pakistan, United Bank Ltd, NIFT Ltd., Total Parco Ltd., Pakistan Refinery Limited, Pakistan Petroleum Limited, National Refinery Limited, Pakistan Stock Exchange, Procter & Gamble Pakistan and UK, Aer Rianta Group (Ireland), AerSale (Ireland), AerCap aircraft leasing (Ireland), MISC Berhad Shipping, Whelmsen Shipping Services, Amin Group, Din Group of Companies, Engro Corporation, Matsuki Corporation, Google (Pakistan), Uber Taxi, Seafarer.org International (UK based maritime law development organization for sea carriage), PARCO, EMAAR Group (UAE), Bakri Trading Company (Pakistan) and (UAE), Dadex Eternit Limited, Marine Group of Companies, Boeing Corp (USA), Supreme Fuels (UAE), Pak Assembling Industries (Private) Ltd, Cisco Systems, HSBC, Alpine Traders, Pakistan International Airlines, Cathy Pacific, Gerry's Dnata, Jubilee Insurance, IGI Life Insurance, Microsoft, SECP, James Finlay, MT Feng HI, Porsche AG, Damlier Chrysler Group, Volkswagen Group, Orascom Telecom, Vodafone, Rocket Internet, SSGC and Motorola. etc.

Time Solicitor, UK

[September 2008 – January 2009]

Legal Trainee

- After completing my LL. B, I worked as a legal trainee, a commercial and immigration firm in UK. I actively shadowed a prominent solicitor and frequently assisted him in immigration courts and Royal Court (High Court) at Oil Bailey. I gained experience of contractual disputes which were filed in the Chancery division of the High Court and taught myself the court procedures for filing the claim preparing documents for presentation in court and also prepared will and probate related documents.

Orient McCann Erickson Advertising Agency, Pakistan

[October 2005 - July 2007]

Client Account Management Executive

- Developed client briefs for coordination with the creative and media department and the creative department.
- I was responsible for time coordinating different facets of the ad campaigns with the media and creative departments before the launch of 'Liana' car by Pak Suzuki and 'beware of piracy' campaign by Microsoft.
- I developed a storyboard for the Coca-Cola beverage and developed English content for the ads placed in the daily newspapers. English to Urdu translation of foreign ads and choreographing and time coordination for the development of video which was to be aired on prime-time slots. Shama and Hafeez Banasmati ads were developed by a team and I coordinated the entire scheme of video along with the new color scheme, under the guidance from the creative director.

KPMG, Karachi

[July 2000 - September 2001; July 2001- Sept 2002 till 2005 during vacations]

ISO standardization Audit: Certification Team, Junior officer

- I was associated with the ISO compliance and audit department at KPMG where I was initially inducted as an internee, later I was taken as a part time employee and I continued my studies and also worked. An ISO audit was conducted for Pak-Kuwait Investment Corporation, ISO 9001:2000 certification was carried out and general file structure and data management scheme was revised and implemented, the existent credit approval system was also updated and revised.

ENROLLMENT & MEMBERSHIP

- Enrolled as an Advocate of the High Courts in Pakistan
- Accredited Mediator of the Singapore Mediation Centre housed at the Supreme Court of Singapore
- Enlisted as legislative development ambassador in the House of Commons legislative draftsmen update team
- Member of the Karachi Boat Club, Islamabad Club and Sindh Club's table tennis and shooting team
- Member of the Youth Parliament alumni association
- Member of the Chief Minister Punjab's legislative and legal development team

REFERENCES

To be furnished upon request.