

# Career Opportunity

## **Monitoring Unit – Officer/Asst. Manager**

### **Market Surveillance Department-Regulatory Affairs Division**



Pakistan Stock Exchange is the only Stock Exchange of Pakistan, having its TREC Holders in Karachi, Lahore and Islamabad. PSX's mission is to contribute to the economic development of Pakistan by providing a fair, transparent, and efficient marketplace to facilitate capital formation for the benefit of investors, issuers and all stakeholders. In order to support its mission critical operations, PSX has implemented state of the art technology infrastructure and applications.

PSX is looking for a talented, qualified and highly motivated individual for the Monitoring Unit in the Market Surveillance Department of Regulatory Affairs Division which shall be based in Head Office, Karachi. A competitive salary package will be offered to the chosen candidate. Position's key responsibilities, skillset and educational requirements are given below. Interested candidates can apply at Company's Website <https://www.psx.com.pk/psx/careers> or at email address [hr@psx.com.pk](mailto:hr@psx.com.pk) by November 30, 2021.

#### **Key Responsibilities:**

- Ensure surveillance of trade activities using monitoring tools.
- Ensure timely and high-quality processing of potential market misconduct alerts and reports.
- Proactively and timely escalate market misconduct incidents requiring in-depth investigations.
- Maintain constructive and effective relationships with investigation, enforcement and compliance teams for necessary support.
- Assist HoD and/ or supervisor during the course of enquiry.
- Perform other duties and responsibilities as may be assigned by the HoD/ supervisor.

#### **Required Skills:**

- Proficiency in Microsoft Office.
- Compliance and regulatory awareness.
- Excellent written and verbal communication skills.
- Problem solving skills.
- Attention to detail, analytical skills and sound judgement.
- Ability to work well under pressure and capability to meet deadlines.
- Ability to handle real-time applications/ software.
- Self-motivated, organized and innovative team player as well as individual performer.
- Positive attitude towards learning and development.
- Ability to assimilate large data and have the focus to identify potential incidents.
- Identify, investigate, recommend and implement approaches for data analytics (big data).

#### **Preferred Experience, Education and Certifications**

- Postgraduate degree holder either in Finance, Business Management or Member of a recognized body of professional accountants.
- Fresh graduate or minimum 2 years of experience in the related function of a financial institution, a listed company, a chartered accountancy firm.