

# Statement of Compliance with Listed Companies (Code of Corporate Governance) Regulations, 2019

For the year ended June 30, 2022

The Company has complied with the requirements of the Regulations in the following manner:

1. The total number of directors are seven (07) as per following:

- a. Male: 6
- b. Female: 1

\* Syed Kashif ul Hassan Shah has resigned as Director of the Company with effect from 26 August 2022. Casual vacancy shall be filled at the time of upcoming election of Board of Directors.

2. The composition of board is as follow:

S. No.	Category	Names
1	Independent Directors	Mr. Ijaz Nisar Mr. Aurangzeb Firoz Mr. Amar Zafar Khan Dr. Farzana Firoz (Female Director) Syed Kashif ul Hassan Shah (Resigned as Director with effect from 26 August 2022)
2	Non-Executive Directors	Mr. Shabbi Zahid Ali
3	Executive Director	Mr. Rasikh Elahi (Chief Executive)

3. The Directors have confirmed that none of them is serving as a Director on more than seven listed companies, including this Company;

4. The Company has prepared a code of conduct and has ensured that appropriate steps have been taken to disseminate it throughout the Company along with its supporting policies and procedures;

5. The Board has developed a vision / mission statement, overall corporate strategy and significant policies of the Company. The Board has ensured that complete record of particulars of the significant policies along with their date of approval or updating is maintained by the company;

6. All the powers of the Board have been duly exercised and decisions on relevant matters have been taken by the Board / shareholders as empowered by the relevant provisions of the Companies Act, 2017 (the Act) and the Regulations;

7. The meetings of the Board were presided over by the Chairman and, in his absence, by a Director elected by the Board for this purpose. The Board has complied with the requirements of Act and the Regulations with respect to frequency, recording and circulating minutes of meeting of the Board;

8. The Board have a formal policy and transparent procedures for remuneration of Directors in accordance with the Act and these Regulations;

9. The Board has arranged Directors' Training program for the following;

#### Names of Directors

Mr. Amar Zafar Khan

Mr. Aurangzeb Firoz

Syed Kashif ul Hassan Shah (Resigned as Director with effect from 26 August 2022)

10. The Board has approved appointment of Chief Financial Officer, Company Secretary and Head of Internal Audit, including their remuneration and terms and conditions of employment and complied with relevant requirements of the Regulations.

## Statement of Compliance with Listed Companies (Code of Corporate Governance) Regulations, 2019

For the year ended June 30, 2022

11. Chief Financial Officer and Chief Executive Officer duly endorsed the financial statements before approval of the Board;
12. The Board has formed committees comprising of members given below:
  - a) **Audit Committee:**
    - Mr. Aurangzeb Firoz - Chairman
    - Mr. Shabbi Zahid Ali - Member
    - Mr. Amar Zafar Khan - Member
  - b) **HR and Remuneration Committee:**
    - Mr. Ijaz Nisar - Chairman
    - Mr. Rasikh Elahi - Member
    - Mr. Shabbi Zahid Ali - Member
13. The terms of reference of the aforesaid committees have been formed, documented and advised to the committee for compliance;
14. The frequency of meetings (quarterly / half yearly / yearly) of the committee were as per following:
  - a) **Audit Committee:**

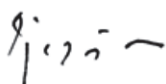
Four meetings were held during the financial year ended 30 June 2022.
  - b) **Human Resource & Remuneration Committee:**

One meeting was held during the financial year ended 30 June 2022.
15. The Board has set up an effective internal audit function who are considered suitably qualified and experienced for the purpose and are conversant with the policies and procedures of the Company;
16. The statutory auditors of the Company have confirmed that they have been given a satisfactory rating under the Quality Control Review program of the Institute of Chartered Accountants of Pakistan and registered with Audit Oversight Board of Pakistan, that they and all their partners are in compliance with International Federation of Accountants (IFAC) guidelines on code of ethics as adopted by the Institute of Chartered Accountants of Pakistan and that they and the partners of the firm involved in the audit are not a close relative (spouse, parent, dependent and non-dependent children) of the Chief Executive Officer, Chief Financial Officer, Head of Internal Audit, Company Secretary or Director of the company;
17. The statutory auditors or the persons associated with them have not been appointed to provide other services except in accordance with the Act, these Regulations or any other regulatory requirement and the auditors have confirmed that they have observed IFAC guidelines in this regard;
18. We confirm that all requirements of regulations 3, 6, 7, 8, 27, 32, 33 and 36 of the Regulations have been complied with;
19. Explanations for non-compliance with requirements, other than regulations 3, 6, 7, 8, 27, 32, 33 and 36 are below:

# Statement of Compliance with Listed Companies (Code of Corporate Governance) Regulations, 2019

For the year ended June 30, 2022

Sr. No.	Requirements	Explanation of Non-Compliance	Regulation Number
1	<b>Representation of Minority shareholders</b> Acquainting the Directors with these Regulations, applicable laws, their duties and responsibilities.	All the Directors are suitably qualified and experienced and three of them (including Syed Kashif ul Hassan Shah who resigned as Director with of the Company effect from 26 August 2022) have completed their prescribed Directors' Training.	18
2	<b>Directors' Training</b> All directors have acquired the prescribed certification under Directors Training upto June 30, 2022.	Syed Kashif ul Hassan Shah who resigned as Director of the Company with effect from 26 August 2022 has acquired Directors' Training Program certification. Further, 2 out of remaining 6 Directors of the Company have also acquired Directors' Training Program certification. The Company has planned to arrange Directors' Training Program certification for remaining Directors after the fresh election of Board of Directors.	19(1)
3	<b>Directors' Training</b> Companies are encouraged to arrange training for at least one female executive every year under the Directors' Training Program from year July 2020.	The Company has planned to arrange Directors' Training Program certification for a female executive in next few years.	19(3)
4	<b>Company Secretary</b> Same person shall not simultaneously hold office of Chief Financial Officer and the Company Secretary.	The Company is in process to separate these two designations.	24
5	<b>Nomination Committee</b> The Board may constitute a separate committee, designated as the nomination committee, of such number and class of Directors, as it may deem appropriate in its circumstances.	Currently, the Board has not constituted a separate nomination committee and the functions are being performed by the human resource and remuneration committee. The Board shall consider to constitute nomination committee when required.	29
6	<b>Risk Management Committee</b> The Board may constitute the risk management committee, of such number and class of Directors, as it may deem appropriate in its circumstances, to carry out a review of effectiveness of risk management procedures and present a report to the Board.	Currently, the Board has not constituted a risk management committee and senior officers of the Company perform the requisite functions and apprise the Board accordingly. The Board shall consider to constitute risk management committee when required.	30
7	<b>Disclosure of significant policies on website</b> The Company may post key elements of its significant policies, brief synopsis of terms of reference of the Board's committees on its website and key elements of the directors' remuneration policy.	Although these are well circulated among the relevant employees and Directors, the Board shall consider posting such policies and synopsis on its website in near future.	35



**IJAZ NISAR JUSTICE (RTD.)**  
Chairman  
September 26, 2022  
Lahore



**SHABBI ZAHID ALI**  
Director

## Independent Auditor's Review Report to the members of At-Tahur Limited

### **Review Report on the Statement of Compliance contained in Listed Companies (Code of Corporate Governance) Regulations, 2019**

We have reviewed the enclosed Statement of Compliance with the Listed Companies (Code of Corporate Governance) Regulations, 2019 (the Regulations) prepared by the Board of Directors of At-Tahur Limited (the Company) for the year ended 30 June 2022 in accordance with the requirements of regulation 36 of the Regulations.

The responsibility for compliance with the Regulations is that of the Board of Directors of the Company. Our responsibility is to review whether the Statement of Compliance reflects the status of the Company's compliance with the provisions of the Regulations and report if it does not and to highlight any non-compliance with the requirements of the Regulations. A review is limited primarily to inquiries of the Company's personnel and review of various documents prepared by the Company to comply with the Regulations.

As a part of our audit of the financial statements we are required to obtain an understanding of the accounting and internal control systems sufficient to plan the audit and develop an effective audit approach. We are not required to consider whether the Board of Directors' statement on internal control covers all risks and controls or to form an opinion on the effectiveness of such internal controls, the Company's corporate governance procedures and risks.

The Regulations require the Company to place before the Audit Committee, and upon recommendation of the Audit Committee, place before the Board of Directors for their review and approval, its related party transactions. We are only required and have ensured compliance of this requirement to the extent of the approval of the related party transactions by the Board of Directors upon recommendation of the Audit Committee.

Based on our review, nothing has come to our attention which causes us to believe that the Statement of Compliance does not appropriately reflect the Company's compliance, in all material respects, with the requirements contained in the Regulations as applicable to the Company for the year ended 30 June 2022.



**RIAZ AHMAD & COMPANY**  
**Chartered Accountants**

**Lahore**

**Date: September 26, 2022**

**UDIN: CR202210158fobhCYVIB**